



Fire Station  
500 Main Street - Delta, Ohio 43515  
Phone: 419-822-4626

Administration Building  
6955 County Road FG - Delta, Ohio 43515  
Phone: 419-822-3199

## TENT & OTHER MEMBRANE STRUCTURE PERMIT

Firm/Applicant Name:		
Mailing Address:		
City:	State:	Zip:
Event Title:		
Event Address:		
Set-up Date(s):	Set-up Time(s):	
Event Date(s):	Event Start Time(s):	
No. of Tents:	Tent Size(s)	
Cooking in Tents:	Yes	No
Contact Person:	Phone Number:	
If the tent is on a street or roadway, have police been advised?      Yes      No Access must be maintained to allow fire apparatus to drive past the tent on any street or roadway.		

**Pursuant to Ohio Fire Code, Section 3103 (Temporary Tents and Membrane Structures) 3103.2, a permit is required for tents over 400 sq. ft. with sides or for tents over 700 sq. ft. without sides. A site plan(s), tent flame propagation performance treatment certificate(s) and a \$20.00 payment must be submitted with each permit application.**

Checks or money orders should be made payable to **YORK TOWNSHIP.**

Permit applications may be mailed to: **PO Box 248 - Delta, OH 43515**

### TO BE COMPLETED BY INSPECTOR:

Permit Approved by: _____ Date: _____ print name: _____ title: _____
--

02/29/24

*PRACTICE FIRE SAFETY EVERYDAY!*



## APPLICATION CHECKLIST

1. \_\_\_\_ Application Completed with date, location, contact information, application fee.
2. \_\_\_\_ Need a detailed site plan of tent, building proximity.
3. \_\_\_\_ Need certificate of flame retardant.

## TENT PERMIT REQUIREMENTS

3102.1 Definitions: Air-inflated Structures, Air-supported Structures, Membrane Structures, Temporary Stage Canopy, Tent.

3103.2 Approval Required: Permit & Approval from the Fire Code Official is Required for membrane structures having an area in excess of 400 square feet to be erected.

**EXCEPTIONS:** Tents used exclusively for recreational camping purposes

Tents Open on all sides & Comply with the following:

2.1 Individual tents having maximum size of 700 ft.

2.2 The aggregate area of multiple tents placed side by side without a fire break clearance of 12 ft, not exceeding 700 square feet.

2.3 A minimum clearance of 12 feet to all structures & other tents.

3103.3 Place of Assembly: Shall include a circus, carnival, tent show, theater, skating rink, dance hall or other place of assembly under which persons gather.

3103.5 Use Period: Temporary tents, air-supported, air inflated or tensioned membrane structures shall not be erected for a period of more than 180 days within a 12-month period on a single premise.

3103.6 Construction Documents: A detailed site and floor plan for tents or membrane structures with an occupant load of 50 or more shall be provided with each application for approval.

3103.7 Inspections: The entire tent air-supported, air-inflated or tensioned membrane structure system shall be inspected at regular intervals, but not less than two times per use period except for periods of less than 30 days.